



PGA Entry Form

Organized by: In partnership with:



KUSO



**Kenya Secondary Schools
Heads Association**



INTRODUCTION

The Kenyan Constitution under article 42, states that “Every person has a duty to safeguard and enhance the environment, and is also entitled to a clean and healthy environment”. Through its institutions, Environment Management and Coordination Act (EMCA) 1999 has made great strides in environmental management. The EMCA institutions have now jointly initiated Presidential Green Award (PGA) to recognize and reward initiatives that uphold sustainable environment management in development activities.

PGA will serve as an incentive towards environmental conservation to individuals and group categories with unique innovations, groundbreaking research, ideas and extraordinary grassroots initiatives. PGA recognizes that rewarding individuals and entities that have purposely chosen to hold themselves to a higher standard than legally required will have a ripple effect in inculcating a culture that nurtures and protects our environment.

The PGA scheme is run by a National Steering Committee (NSC) made up of leading stakeholder institutions. The NSC hereby invites nominations and entries from individuals, groups, and institutions in our society who are at the forefront of ensuring development, adoption, and practice of proactive environmental management and best practices within their community. Complete entries that are submitted on time will be entered for the County Awards from which the winner in each category will be entered for the Regional Awards. Participants taking first and second place at the Regional Awards will then be entered for the National Awards.

Please note that only one entry per applicant is allowed, all submissions are final, and the application and supporting materials will not be returned.

1. ENTRY DETAILS

Read the instructions carefully before submitting the completed entry form (attaching vital evidence like photos, video clips of the applicants initiatives will be an added advantage). All entries will be assessed against the PGA category criteria and the judge’s decision will be final. No correspondence will be entertained.

Completed Entry Forms, together with supporting documentation, must reach the District Environment Office or the PGA Secretariat no later than 30th November 2011.

You may submit your entry by hand delivery to your nearest District Environment Office OR send them by post or email to the PGA Secretariat:

The Presidential Green Award

Geomaps Centre, 7th Floor, Matumbato Road, Upperhill

P. O. Box 19324, 00202

Nairobi

Tel: 254 (20) 236 9563/4

Email: pga@netfund.go.ke

2. ELIGIBILITY

Entries are invited from Kenyans who satisfy the following requirements:-

- The applicants initiative, product, project or campaign, must have a clear focus on environmental management and conservation.
- The initiative must demonstrate tangible results towards solving a given environmental issue.
- Where applicable, nominees must conform to existing environmental regulations and should not have current environmental penalties/criminal records
- In addition to the abovementioned, institutional and organizational nominees must:-
 - Be legally registered
 - Demonstrate efforts outside the scope of their official responsibilities
 - Have records of key processes and activities carried out in the initiative indicating current and anticipated impact as well as measures for sustainability.

3. TIPS FOR ENTERING

- Be as brief as possible but clear enough to be understood.
- Let it be clear what makes your initiative superior/unique from the rest
- Justify your statement by letting us know its results in terms of growth, capacity building, environment conservation, energy conservation etc.
- How sustainable is the initiative?

4. SELECTION CRITERIA

Award recipients must demonstrate one or more of the following criteria:

- Results – What solutions has the initiative been able to provide to solve existing problems?
- Sustainability and continuity of actions– Is the initiative sustainable, does it provide long-term solutions and bring about lasting changes.
- Integrated approach – Does the initiative address social and economic problems as well?
- Innovation – Is the initiative unique? How does it add value to existing knowledge and practice in environmental management?
- Scalability/Transferability– Is the initiative scalable upwards? Is it replicable elsewhere?
- Partnership/participatory process – Does the initiative involve the community and/or beneficiaries in both planning and implementation? Are other stakeholders involved?
- Capacity building, leadership and community empowerment – Does the initiative increase the capacity of the stakeholders or community to better manage their environment?

5. JUDGING PROCESS

Applications will be screened by a panel of judges selected for their expertise. Communication will be made to only those who have been shortlisted.

Instructions: Write clearly in CAPITAL LETTERS and tick where applicable

AWARD CATEGORY (Tick as Appropriate)

- Primary Schools
- Secondary Schools
- Tertiary Institutions
- Community Based Organizations/Faith Based Organizations
- Individual

INFORMATION ABOUT THE INITIATIVE

Name of the initiative:

Location of the Project:

Project Status:

Just started

Ongoing

Completed

CONTACT INFORMATION

Name of the contact person:

Address:

City:

County

Postal Code

Office Line:

E-mail:

Date:

Nearest District Environment Office:

SUMMARY OF ACCOMPLISHMENT(S)

Please write a brief about the initiative and its accomplishment(s)/achievement(s) in the space provided below following the outline given (not more than two pages in total).

1. Give a brief description of the initiative, stating its goals and objectives, the target beneficiaries, and your specific role in it.

2. Selling Point: Explain why the initiative should be considered for the PGA including any aspects of innovation, potential impact and/or social economic benefits.

3. Results: State what results have been realized so far.

4. Resources: Explain the amount of key resources used, including labour, and indicate the main sources (specifics such as names of people or agencies are not required) and whether own contribution, locally mobilized, or externally sourced

5. Community participation and partnership: List the stakeholders in the initiative and their role in it

6. Continuity: Describe future plans for the project, projected costs as well as potential returns from the initiative and any transfer of ownership that may be required from your end

7. Scalability/Transferability: Explain how the said project has been (or will be) replicated and/or scaled up for greater impact

8. Lessons Learnt: Briefly explain what lessons can be drawn from the initiative. Add any other comments you feel would be useful for the panelists to know

DECLARATION

I/We certify that my/our information are true and complete to the best of my/our knowledge, and hereby submit the entry form having read and understood the participation rules and procedures for the PGA.

Name:

Signature:

Date:

Please note- no signature necessary if form sent electronically from the contacts person's email account.

FOR OFFICIAL USE ONLY

Received by: _____ Date: _____

Reference Number: _____ Category: _____

Circle as appropriate

Delivered on time: Yes No

Complete documentation: Yes No